

Substitute Teachers in the Consolidated Data Collection

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

This data collection is currently open and available for schools to begin completing. This data collection will permit you to upload/enter data regarding substitute teachers that have already been employed during the 2011-12 school year and receive feedback on any data errors or potential violations by your school if the individual does not currently hold a valid Nebraska certificate. By uploading/entering data now, your school will have sufficient time to correct any errors or potential violations to ensure that any substitute teachers hold a valid Nebraska certificate before the data collection closes on June 30, 2012.

GMS: "SPED IDEA Consolidated" Contracted Services Reimbursement Requests Now Available

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

"SPED IDEA Consolidated" reimbursement requests within the Grants Management System for contracted services (object code 300) became available for submission on March 27. "[SPED IDEA Consolidated Payments Instructions](http://www.education.ne.gov/FOS/GrantsManagementSystem/SPED_IDEA_SESP_instructions_reimbursement_request.pdf)" are available (http://www.education.ne.gov/FOS/GrantsManagementSystem/SPED_IDEA_SESP_instructions_reimbursement_request.pdf).

Documentation should include district's accounting records (i.e., Expenditure Audit Report) and billings for approved Contracted Service Providers. If your district is claiming for Object Code 100—Salaries, staff names must be included in the documentation; however, staff names are not needed for substitutes.

The SPED IDEA Consolidated reimbursement process has a tab strip similar to the application side of the system. The tab strip navigation is completed from left to right and will consist of the following:

Payment Overview: Short summary.

Reimbursement Request: Same look and functionality as an original consolidated reimbursement (RR) request with the exception of the <SUBMIT> button.

Service Provider: This page will be required if object code 300 was selected on the RR.

CEIS Final RR Questions: Questions that are required only if the CEIS on the RR has been marked final.

Submit: Something new to the Reimbursement Request is the Submit tab. The Consistency Check must be run before submitting any request. If the Consistency Check finds errors, the errors must be corrected and the Consistency Check must be run again. Once the Consistency Check returns with no errors, the request may be submitted.

Service History: Brief summary of provider information off of already approved requests. It displays the provider ID, name, service code, through date, total, reviewer initials, RR# and program.

Title III LEP and Immigrant Counts (Due April 2 at 5:00 p.m.)

Contact: Nancy Rowch (402.471.2477 or nancy.rowch@nebraska.gov)

In April, we will be pulling data from NSSRS to ensure that we have the most current numbers of limited English proficient (LEP) and immigrant students. This data will serve as the basis for district allocations for the 2012-2013 school year for both the Title III LEP and Title III immigrant programs. The following NSSRS fields are used in determining the Title III allocations: Field 95, LEP eligibility and Field 89, Immigrant indicator. **Please check your data to ensure that it is updated.**

ARRA 1512 Reporting (Open through April 5, 2012/CDC Collection)

Contact: Bryce Wilson at (402) 471-3323 or bryce.wilson@nebraska.gov, or Ron Mowrey at (402) 471-2396 or ron.mowrey@nebraska.gov.

Section 1512 of ARRA requires reporting of jobs created/saved and vendor information on a quarterly basis. NDE will collect this information from every sub-recipient (district or ESU) through the ARRA Section 1512 Reporting program in the NDE Portal - Consolidated Data Collections (CDC) at <http://portal.education.ne.gov/>.

The ARRA 1512 Reporting Section of the CDC is open through April 5, 2012 to report activity for the quarter ending March 31st. All districts receiving the second allocation of Education Jobs and districts that did not complete a final request for NCLB by December 31, 2011 must complete the reporting requirements, even if there has not been any payment(s) received or new jobs saved/retained. Failure to comply with this reporting requirement will put the sub-recipients out of compliance and jeopardize receipt of all federal funds until the next reporting period. The Department has developed Frequently Asked Questions located at <http://www.education.ne.gov/ARRA/PDF/ARRA%20JobsAccountabilityActQA.pdf>.

Central Contractor Registration (CCR) information must be updated at least once a year and is a requirement for receiving American Recovery and Reinvestment Act (ARRA) funds and reporting for Section 1512 of ARRA. Please check your registration to ensure that it has not expired or will not expire this year. You may check the status of your registration at <https://www.bpn.gov/ccr/default.aspx>.

2012 Data Conference: "It's More than Numbers" (April 2 & 3)

Contact: Debe Dockhorn (402-471-2748 or NDEdataconf2012@nebraska.gov)

The 2012 Data Conference will be held April 2 & 3 in Kearney, Nebraska at the Younes Conference Center. This year's theme is "It's More Than Numbers". Presenters need to bring hand outs. Please review the website for presentation sessions and discussion topics. NDE will be broadening the focus for data stewards, data users, and policy makers. Onsite registration will be available. <http://ndeconference.education.ne.gov/Conference.aspx>